

# **DRAFT**

## **BIP Stakeholder Committee April 10, 2013 - 1:00-3:00 pm Conservation Center, Society for the Protection of NH Forests - Concord**

**Attendees:** Valerie Acres, Jill Burke, Candace Cole-McCrea, Georges Djanabia, Dorinda Downing, Sue Fox, Mickie Grimes, Don Hunter, Rebecca Hutchinson, Kathryn Kindopp, Debbie Krider, Diane Langley, Doug McNutt, Betsy Miller, Margaret Moser, Eileen Mullen, Kirsten Murphy, Amy Pepin, Beth Raymond, Cindy Robertson, Joey Rolfe, Barbara Salvatore, Bernie Seifert, Dotty Treisner, Lori Weaver, and Abbott Willard

Attendees were welcomed and asked to introduce themselves. A sign-in sheet was passed around. One edit was requested to the March 13 meeting notes.

### **Informational Items:**

**Project Management Entity (PME) Contract:** The contract is expected to be on the agenda for G&C consideration on April 17. A link to the agenda and contract documents will be emailed to Committee members as soon as it is available.

**Deliverables Due April 1:** Two deliverables were submitted to CMS for April 1. Item 6.2, training staff on the 1-800 number was submitted with no changes from the version Committee Members had been sent for review. Item 9.2, conflict-free case management protocol, was edited to add NH's desire to clarify the scope of case management. CMS addresses it as an eligibility determination process and DHHS considers it to be a category of service.

**BIP Implementation Manual:** An updated version of the Implementation Manual (developed by Mission Analytics Group and CMS) has been released and is now posted on the DHHS BIP web page. There are several modifications and additions from the original version.

### **Brainstorming Session – Priorities for Use of BIP Funds:**

The goals of the session were to identify criteria and priorities to be applied in the review and consideration of community services and supports initiatives and training initiatives. Lori Weaver (DHHS) was introduced to facilitate this session. After laying out the goals and ground rules, participants split into 5 small groups. Each of the groups reported back at the end of the session. For next steps, each group's flip chart pages will be transcribed, a compilation will be prepared, and the document distributed to today's attendees for review and feedback. Any additional edits will be made and the document distributed to the entire Committee for review and finalization at the May 8 meeting.

### **Next BIP Stakeholder Committee Meeting**

- Wednesday, May 8<sup>th</sup> from 1:00-3:00
- Conservation Center, Society for the Protection of New Hampshire Forests  
(same location as April meeting - directions will be provided with meeting agenda)